

JOB DESCRIPTION AND PERSON SPECIFICATION

JOB TITLE:	Cybersecurity Analyst
DEPARTMENT:	IT
JOB TYPE:	Permanent
	Full time – 35 hours per week
LOCATION:	Office based in Coventry
DATE ISSUED:	August 2026

1 MAIN PURPOSE OF JOB

The Cybersecurity Analyst is a key member of the Global Security Operations team, serving as the primary cybersecurity resource in Europe while working closely with the U.S. based Global Cybersecurity Team.

The analyst monitors, triages, and responds to cybersecurity alerts to identify and mitigate potential threats, while also managing cybersecurity support tickets and collaborating with cross-functional teams to resolve security-related inquiries and technical issues. This role also serves as the primary escalation point for global security alerts and cyber support issues during their working hours to facilitate follow-the-sun global security operations coverage.

They are also responsible for contributing to cybersecurity projects and solution engineering for locations within their region, including designing, implementing, and managing security solutions to protect the Ministry's infrastructure and cloud environments.

2 POSITION IN ORGANISATION

- Reports to IT Manager (UK) / Cybersecurity Manager (USA)
- Collaborates closely with multiple departments across Samaritans Purse International (SPI), Billy Graham Evangelistic Association (BGEA) and Headquarters (IHQ).

3 PRINCIPAL RESPONSIBILITIES

- Maintains a personal, active relationship with Jesus Christ and is a consistent witness for Jesus Christ
- Monitors and investigates security alerts, logs, and reports to detect and validate incidents; performs detailed analysis (root cause, scope, impact) and escalates confirmed incidents to global team members when appropriate (40%)
- Responds to cybersecurity support tickets, providing timely assistance and guidance on security-related inquiries and technical issues (20%)
- Supports regional cybersecurity initiatives, including implementation and maintenance of security technologies, control improvements, compliance, and vulnerability/risk management (20%)
- Conducts security assessments of third-party vendors and software tools, identifying risks and ensuring alignment with the organisation's security requirements (10%)
- Conducts regular threat-hunting activities, proactively searching for anomalous behaviour or stealthy adversary techniques (5%)
- Stays informed about emerging cybersecurity threats and technologies with support from senior team members (5%)
- Flexibility: you may on occasion be required to provide out of hours support

As Job Descriptions are for guidance and evolve over time, Samaritan's Purse International will review, amend, and update the Job Description, from time to time in consultation with the post holder.

- Follows policies and procedures of Samaritan's Purse as set forth in the Staff Handbook
- Attends daily morning devotions and participates in prayer support for the ministry, donors, and volunteers
- Maintains a strong Christian witness to colleagues, volunteers, vendors, charitable beneficiaries, and the general public within the workplace and in the community
- Reflects Godly character by conducting activities in a manner consistent with the Mission Statement, Statement of Faith and Christian Code of Conduct
- Other duties may be assigned that are not specifically identified within the content of the job description
- You may be called upon to assist SPI in its collaboration with the BGEA.

4 TRAVEL

- This position requires international travel of up to 28 days per year. Maintaining required travel documents and vaccinations for entry into foreign countries will be necessary.

5 OTHER DUTIES

- Such other duties as your line manager may reasonably require
- Attends, participates and sometimes leads daily morning devotions and provides prayer support for the ministry, donors and volunteers.

6 OCCUPATIONAL REQUIREMENT

- In accordance with the Equality Act of 2010 and due to the context of the role there is an 'occupational requirement' for the post holder to be an evangelical Christian. The job holder should be committed to the purpose of SPI and be able to demonstrate enthusiasm for the Christian purposes of the organisation and be able to live out, hold to, support and contribute to its Christian ethos.

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PERSON SPECIFICATION

JOB TITLE: Cybersecurity Analyst

QUALIFICATIONS	ESSENTIAL	DESIRABLE
Education	Educated to degree level in related field of study from an accredited college or university or three (3) to five (5) years of related experience and/or training; or equivalent combination of experience and education.	

EXPERIENCE	ESSENTIAL	DESIRABLE
Experience / IT Skills	- Thorough knowledge of core cybersecurity principles and threat landscapes, with familiarity in threat intelligence concepts, incident triage workflows, and security monitoring terminology; entry-level certifications such as CompTIA Security+, CompTIA CySA, GCIA or similar is preferred - Thorough knowledge of common security platforms and tools, including SIEM, EDR, vulnerability scanners, DLP solutions, and basic identity-and-access-management systems, alongside a foundational understanding of network and system components - Thorough knowledge of leading cybersecurity frameworks and methodologies, such as the MITRE ATT&CK® framework, NIST Cybersecurity Framework (CSF), sufficient to support detection strategy discussions and compliance activities.	

SKILLS	ESSENTIAL	DESIRABLE
Communication	- General knowledge of communication and presentation practices, capable of drafting clear incident summaries, and preparing basic briefings for varied audiences - Fluent in spoken and written English with a strong command of technical concepts and terminology.	

ATTRIBUTES	ESSENTIAL	DESIRABLE
Commitment to purpose of organisation	- Proclaim the Gospel - exalt Christ and share the Gospel while working in His Name around the world - Serve with Excellence - exceed the world's standard while serving the purposes of God's kingdom - Respond with Compassionate Action - expedite our response to needs as the Lord reveals opportunities to minister	

	• Walk in Bold Faith - expect God to do the impossible – “God Room.”	
Occupational requirement to be a committed Christian	• Demonstrate Biblical Integrity - exhibit character and integrity personally, at home and work.	
Work approach	• Drives results • Manages time well • Collaborates • Communicates effectively • Builds trust • Makes quality decisions.	

CIRCUMSTANCES	ESSENTIAL	DESIRABLE
Travel	This position requires international travel of up to 28 days per year. Maintaining required travel documents and vaccinations for entry into foreign countries will be necessary.	